Wealth Planning Document Checklist

Below is a list of information and documents that will help us to complete an analysis of the attainability of your goals. Please bring copies of this information to our next meeting. You may want to speak with your tax or legal advisor to confirm your corporate account balances and share structure.

Personal

- ❑ Dependent information (e.g. names, date of birth, relationship)
- ❑ Budget of monthly/annual living expenses

Assets

- ❑ Account statements from financial institutions (e.g. banks, credit unions, investment firms)
- ❑ Loans to family members
- ❑ All other property details (e.g. current value, purchase price, date of purchase, ownership)
- ❑ Family/trust agreements
- ❑ Details of holdings (investment accounts, properties and liabilities)
- ❑ Private corporations:
  - details of holdings (investment accounts, properties and liabilities)
  - financial statements (corporate account balances on RDTOH, CDA, PUC and shareholder loans)
  - shareholder's agreement
  - organizational chart (share structure)
  - buy-sell agreement

Liabilities

- ❑ Mortgages (e.g. statements, renewal date)
- ❑ Debt information (credit statements)
- ❑ Outstanding loans (e.g. statements)

Advisor Details

- ❑ Legal (Lawyer)
- ❑ Tax (Accountant)
- ❑ Other (Investment, Insurance Advisor and/or Planner)

Estate

- ❑ Wills and Codicils
- ❑ Powers of Attorney (referred to as Mandates in Quebec)

Income & Employment

- ❑ Income sources (e.g. employment, child support, alimony, government assistance)
- ❑ Your most recent pension and/or company savings plan statements and policies
- ❑ Employee benefit statement
- ❑ CPP/QPP pension statement
- ❑ Investment income (if applicable)
- ❑ Most recent income tax return and notice of assessment

Insurance

- ❑ Life
- ❑ Disability
- ❑ Critical illness
- ❑ Long-term care
- ❑ Mortgage

BMO® Wealth Management

We're here to help.™

04-17-0835